

**CITY OF WAYLAND, MICHIGAN
TEMPORARY ENCROACHMENT PERMIT FOR
TEMPORARY AND PORTABLE SIGNS IN THE RIGHT-OF-WAY**

Pursuant to provisions of Section 16-157 and Section 2-701 of the Code of Ordinances of the City of Wayland, _____ is hereby granted a temporary encroachment permit to place a portable sign, as presented in the attached drawing, at _____ in Wayland, Michigan, under the following conditions:

1. Portable signs may be in place or erected for no more than sixty (60) days in any one-year period. No more than fifteen (15) days shall be consecutive.
2. The beginning of the display period for a portable sign, banner or similar display shall not be more than fourteen (14) calendar days from the issuance of the permit.
3. There shall not be more than one portable sign displayed per business or use at any one time.
4. No flashing or moving lights shall be used on any portable sign.
5. All portable signs and components shall be firmly anchored to the ground in a manner which ensures that the sign will not constitute a safety hazard in the event of high winds, as determined by the Building Official.
6. Temporary and portable signs shall not exceed eighteen (18) square feet per side with a maximum height of six (6) feet from ground level.
7. Any temporary or portable sign for which a permit has been issued and which is placed or displayed in violation of City ordinances may be impounded by the City. Any costs associated with the removal and impoundment of the sign by the City shall be invoiced to the applicant to whom the permit was issued. Upon removal and impoundment of the sign, the City shall notify the owner and/or permit applicant of the City's intent to dispose of the sign. If the sign is not claimed and removed from the City's place of impoundment within five (5) business days from the date of notice, the City may dispose of the sign in any manner it deems appropriate.

Terms and Conditions accepted by:

Applicant or Owner

Date

Approved by,

City of Wayland

Date